

Tahoe Ladies Social Fund Committee Charter

Purpose

Empowering our Lake Tahoe communities overlooked by larger entities, the Tahoe Ladies Social Fund is dedicated to making a meaningful impact through compassion and local support. We channel support to smaller organizations primarily serving women and children, fostering positive change where it's needed most. Together, let's amplify the voices of those most often unheard or seen.

Responsibilities

- Following grant guidelines, the committee will vote on micro-grants once per year.
- The committee will use its expertise to identify organizations for micro-grant funding opportunities and will direct said organizations to the application online.

Membership

The committee shall consist of current Founding Members who have donated a sum of \$10,000 to the Tahoe Ladies Social Fund. The Founding Members's sole responsibility is voting on the distribution of grants annually. Members shall serve a term of two years.

The committee shall consist of a minimum of one (1) representative from the Community Foundation.

New members will be invited by a current member and a majority vote will be required to approve their addition to the committee. A super majority vote will be required to remove committee members.

Meetings

The committee will meet June through September unless otherwise discussed. One of these meetings will be utilized to vote on grant distributions and will typically take place in late September. Emergency meetings or email votes may be called to determine and distribute funds in a timely manner. One committee member will assume the role of meeting facilitator to provide the agenda, time keep, and take minutes.

Grantmaking

The Tahoe Ladies Social Fund will consider and vote on grants once per year. Funding for micro-grant opportunities will be calculated annually and will amount to 4% of the 12-quarter rolling average of the Tahoe Ladies Social Fund's available balance. Members may vote to

distribute additional funds on an as-needed basis.

Only members may invite nonprofit organizations to apply for consideration. Nonprofits will apply via the Parasol Tahoe Community Foundation website under the “Tahoe Ladies Social Fund Micro-Grant Opportunity”.

TLSF micro-grants will pay for specific one-time expenses or materials and are expected to range between \$500 to \$2,500 for nonprofit organizations/programs primarily serving women and children in the Lake Tahoe Basin. Organizations may only receive one TLSF micro-grant once per calendar year. TLSF micro-grants cannot be used to reimburse prior expenses. TLSF micro-grant applications will be reviewed and awarded by the Tahoe Ladies Social Fund Committee and awarded annually in September. TLSF micro-grant awards will not disqualify organizations from receiving funds from the Parasol Tahoe Community Foundation’s other competitive Community Fund grant cycles.

Applications are accepted on a rolling basis. To be considered, applications should be submitted by September 1.

The Donor Services Director for the Parasol Tahoe Community Foundation will fully review and vet each application, ensuring each organization presented to the Committee meets official grantmaking requirements for the Community Foundation. Committee members will have two weeks to review applications on their portal. Committee members will discuss applications at in-person meetings and vote on applications to fund. Applications require a majority vote to be accepted for funding.

The Donor Services Director will alert organizations of their award or declination, draft grantmaking letters, and send grant checks via mail the week following the voting meeting.